



TexFlex Commuter Spending Accounts Eligible Expenses

Using your Commuter Spending Account funds

The commuter spending accounts (CSA) are ERS benefits that save you money on eligible parking and transit expenses. Because both accounts are pre-tax benefits, they are regulated by the Internal Revenue Service (IRS). When you enroll in a CSA parking or transit account, you will receive a FREE TexFlex debit card in the mail. You can use this card to pay for both eligible parking and transit expenses once your contribution has been deducted from your paycheck.

If you're already enrolled in the TexFlex health care account you won't receive a separate debit card. You can use the same TexFlex debit card for eligible health care, parking and transit expenses.



Use your CSA funds at:

Parking: any parking facility near your work place, or where you park to take vanpool or mass transit to work.

Transit: transit agencies, fare vending machines, kiosks and designated transit retail centers that sell only transit passes, tickets, fare cards and van pool passes. You cannot use the card at retail locations (grocery stores, pharmacies, etc.) that sell products other than transit media.

Note: Based on current IRS rules, gas and toll road fees are not eligible expenses.

Use your FREE debit card to pay for eligible expenses!

The TexFlex debit card lets you conveniently pay for eligible parking and transit expenses with pre-tax dollars, which saves you money! Watch your mail for your debit card. When you swipe the card at the point of service, the money automatically comes out of your account. You don't pay a fee for the card.

CSA Parking Account

If you incur an eligible parking expense and don't have your debit card handy, you can pay out-of-pocket and submit a claim to ADP for reimbursement.

CSA Transit Account

You must use the TexFlex debit card to pay for your eligible transit expenses. The IRS doesn't allow you to file manual claims for reimbursement of transit-related expenses.

Questions?

If you have questions about your card, call TexFlex Customer Care toll-free at (844) 884-2364. Representatives are available Monday - Friday from 7:00 a.m. to 7:00 p.m. CT to answer questions about balances and transactions, card activation and lost or stolen cards. Spanish-speaking representatives are also available.



A more human resource.™